

TIM INNOVATION MANAGEMENT STANDARDS



DESCRIPTION OF THE CORE DOCUMENT SET

The TIM Innovation Management Standards (Total Innovation Management) core set consists of seven (7) publications. Adopting the TIM Innovation Management Standards is a voluntary process that organizations can use to establish and or improve their capability to innovate.

TIM-PD-001-STD INNOVATION MANAGEMENT STANDARD

This publication is the hierarchy or governing document or the core set to which all other documents provide support or guidance. It is a requirements document, not a book, method or technique.

The TIM Accreditation and Certification Program for organizations and individuals is based on TIM-PD-001 Innovation Management Standard.

The Standard is comprised of six (6) elements. These elements form the essential parts of innovation

- * **Culture**
- * **Leadership**
- * **Resources**
- * **Processes**
- * **Measuring and Monitoring**
- * **Improvement**

Within each element of the Standard are numbered clauses. These clauses, fifty eight (58) in total, form the requirements of the Standard by element. The clauses are generic in nature (not sector specific) and can be easily adopted by any type of organization.

To comply or conform to the TIM-PD-001 Innovation Management Standard, an organization would need to address each clause in all elements of the Standard. In doing so the organization would be developing their unique Innovation Management System.

TIM-PD-002-A STANDARD ASSESSMENT CHECKLIST

This publication provides users of the Standards an Assessment Checklist that corresponds to the elements and clauses of TIM-PD-001 Innovation Management Standards.

The Assessment Checklist is typically used to conduct an initial gap assessment of the organization's compliance to the TIM-PD-001 Innovation Management Standard. It can also be used for conducting external assessments.

Once an organization has developed their unique Innovation Management System the Assessment Checklist would be modified to reflect the system they developed.

TIM-PD-003-GL STANDARD INTERPRETATION GUIDELINE

This publication is a guideline that provides users of the TIM-PD-STD-001 Innovation Management Standard an interpretation of the requirements of the Standard.

The guideline corresponds to the elements and clauses of TIM-PD-STD-001 Innovation Management Standard.

TIM-PD-003-GL1 BASIC IMPLEMENTATION GUIDELINE

This publication is a guideline that provides users of the TIM-PD-STD-001 Innovation Management Standard a generic methodology on how to adopt the Standard within their organization.

The document corresponds to the elements of TIM-PD-STD-001 Innovation Management Standard.

TIM-PD-004-R INNOVATION DEFINITIONS

This reference publication provides definitions to terms used in the TIM Innovation Management Standards.

TIM-PD-004-R1 ACCREDITATION AND CERTIFICATION PROGRAM

This reference publication describes the requirements and protocols associated with the TIM Accreditation and Certification Program.

The Programs applies to individuals, trainers, auditors and organizations.

TIM-PD-004-R2 INNOVATION METRICS

This reference publication provides users of the TIM-PD-STD-001 Innovation Management Standard sample measurements and metrics.

The measurements and metrics would be defined in the organization's Innovation Management System for monitoring and measuring the organization's innovation capability along with innovation activities associated with the system and projects.